

# Applicants' guide to applying through UCAS

2022/23





# This is your guide to making an application through UCAS for all undergraduate courses that are offered at BIMM Institute.

To make an application through UCAS please to go to <a href="www.ucas.com">www.ucas.com</a>. You will need to register in the <a href="UCAS Hub">UCAS Hub</a> to start and access an application.

If you need help with your application, there are many guides available on the UCAS Hub.

#### **HOW MUCH DOES IT COST?**

There is an application fee for submitting a UCAS application. This is payable direct to UCAS:

- £22.00 if you are applying to just one course
- £26.50 for multiple courses and for late applications sent after 30th June

# **BIMM INSTITUTE UK - COURSES & UCAS CODES**

Institution Code: B39 Campus codes: Brighton: N Bristol: L Manchester: R London: A Birmingham: J

COURSE NAME	CODE	DURATION
BA (Hons) Music Business	N100	3 Years
BA (Hons) Event Management	N200	3 Years
BA (Hons) Music Marketing, Media & Communication	W376	3 Years
BMus (Hons) Popular Music Performance Guitar, Bass, Drums, Vocals & Keyboard	W316	3 Years
BMus (Hons) Songwriting	3C45	3 Years
BA (Hons) Music & Sound Production	W374	3 Years
BA (Hons) Electronic Music Production	W383	3 Years
BMus (Hons) Popular Music Performance & Songwriting	3C48	3 Years
BA (Hons) Popular Music Performance & Music Production	W382	3 Years
BA (Hons) Popular Music Performance & Music Business	W300	3 Years
BA (Hons) Popular Music Performance & Event Management	W100	3 Years
BA (Hons) Songwriting & Music Production	3C49	3 Years
BA (Hons) Songwriting & Music Business	3C47	3 Years
BA (Hons) Music Production & Music Business	W370	3 Years
BA (Hons) Music Business & Event Management	N300	3 Years

# **BIMM INSTITUTE GERMANY - COURSES & UCAS CODES**

Institution Code: B39 Campus codes: Berlin: B Hamburg: H

COURSE NAME	CODE	DURATION
BA (Hons) Music Business	N100	3 Years
BA (Hons) Music Production	W390	3 Years
BMus (Hons) Popular Music Performance Guitar, Bass, Drums, Vocals & Keyboard	W316	3 Years
BMus (Hons) Songwriting	3C45	3 Years
BMus (Hons) Popular Music Performance & Songwriting (Hamburg only)	3C48	3 Years

### **UCAS APPLICATION DEADLINES**

The deadline for on time UCAS applications to be received is the 26th January 2022 at 18:00 GMT.

This means that we don't have to consider an application if it is received after this date – on time applications will be prioritised. However, we will look at all applications received up until the 30th June 2022 at 18:00 GMT

### WHAT TO INCLUDE IN YOUR UCAS APPLICATION

#### **Academic Qualifications**

Please make sure you list all your academic achievements. Please also list any pending qualifications.

If you are mature applicant (19+) who does not hold the academic entry criteria we can consider you for RPP (Record of Prior Practice). Guidelines will be provided should this route be available to you.

#### **Personal Statement**

You must include a personal statement with your UCAS application. There is a guide to writing a personal statement on the UCAS website, click <a href="https://example.com/here">here</a> to view

Please write your statement in a word document so that you can check your spelling and grammar and then simply copy and paste it into the personal statement section on your UCAS application. There is a maximum of 4000 characters. Please use paragraphs within your statement as this makes it clearer to read. We advise that you keep a copy of your personal statement.

#### Reference

You will need to supply a reference with your application. Ideally this should be a teacher or tutor at your school/college. If you are no longer in education and are working, please provide a reference from your employer.

#### Offer of a place

If your application is successful, you will be made one of two offers: Conditional OR Unconditional. A conditional offer means further information is required to meet the entry criteria for the course such as exam results/ certificates or a successful audition/interview. An unconditional offer means you have met the entry criteria for the course and do not need to supply any additional information.

Offers for our undergraduate courses can only be made if you have submitted your UCAS application. If you have not yet applied through UCAS please do so as soon as possible. This will allow us to process your offer as quickly as possible.

All offers for places on courses will be made through 'Track' on UCAS. This is where you will need to confirm if you wish to accept your place.

If your application is unsuccessful it means that you may not have passed the audition/interview at the appropriate level or you have not met the academic entry criteria. If there is a specific reason for your application being unsuccessful it will be noted on 'Track' in UCAS.

#### IF YOU NEED HELP

If you have any concerns about your ucas application, or you require some assistance with completing it, please contact the admissions team on 08442 646 666. Please be sure to have your UCAS personal ID number to hand. You can also email us: <a href="mailto:admissions@bimm.ac.uk">admissions@bimm.ac.uk</a>