BIMM UNIVERSITY | A university for the creative industries

IMPORTANT REGULATIONS AND INFORMATION

Approved by:	Quality Assurance and Compliance Committee
Version No:	10.1
Date of Approval:	November 2025
Last version approved:	October 2024
Changes since last version:	• Reference to new policies and procedures, including disability/wellbeing procedures. • General update to reflect changes to policy and process. • Removal of some areas duplicated in Terms and Conditions (Intellectual Property). • New sections referring to condition E6 and Freedom of Speech.
Link to previous version:	Important Regulations and Information 2025/26

Contents

Introduction to Important Regulations and Information 2

Learning and Teaching 3

Timetables 3

Year Structure 3

Learning and Teaching 5

Submission of work 6

Course Changes 7

Freedom of Speech 7

Academic Information 7

Withdrawal 7

Deferral 8

Progression requirements 9

Award Requirements 9

Academic Misconduct 9

Exceptional Circumstances 10

Appeals and Complaints 10

Academic Appeals and Complaints 10

Complaints about staff 11

Procedural Appeals 11

Applicant Complaints and Appeals 11

Harassment and Sexual Misconduct 12

Financial Information 12

European nationals living in the UK 12

UK nationals living in Europe 13

Fees and Finance 13

Additional Costs 14

Disability Access 14

Accommodation and Living Costs 16

Conclusion 16

Introduction to Important Regulations and Information

This document is designed to give you clear information about some of the important regulations that govern your time at one of BIMM University – this includes BIMM Music Institute, Performers College MetStudios and MetFilm School (BIMM University awarded courses only) (referred to here as "BIMM University"), and to signpost you to the definitive current versions of these policies and regulations.

Where this document refers to 'Terms and Conditions,' this refers to the Terms and Conditions for your course which have been sent to you alongside your offer letter which can also be found here.

By agreeing to the University's Terms and Conditions you have agreed to abide by the regulations relating to your time as a student at the University.

This document references the following regulations from the Governance and Quality pages of our website[1] where all other policies and procedures relevant to your studies can be found. These include:

Academic / Academic Support

- Academic Regulations (Undergraduate)
- Academic Regulations (Postgraduate)
- Assessment Handbook for Students
- Academic Integrity Policy
- Course Approval and Modification Policy & Procedure
- Exceptional Circumstances Policy
- Fitness to Study Procedure
- Student Engagement Policy
- Higher Education Strategy
- Timetabling Policy

Student Wellbeing

- Student Pregnancy, Maternity, Paternity and Adoption Policy & Procedure
- Student Disability Policy

Enrolment and Registration

- Induction and Transition Policy and Procedure
- Student Registration and Enrolment Policy

Behaviour:

- Student Code of Conduct
- Bullying & Harassment Policy & Procedure
- Sexual Misconduct Policy
- Student Charter
- Student Disciplinary Procedure
- Freedom of Speech Policy
- Student Social Media Policy and Guidelines

[1] Please note that these policies are updated annually before the start of teaching each year. Please check back on these links regularly to ensure you are viewing the most recent versions.

This document also contains an overview of important financial information, and an indicative list of Essential Equipment that you will need for your studies. It also refers to information for International Students, and about our Complaints and Appeals Procedures.

This document is not designed to replace or supersede any of the above regulations and policies, and where there is any doubt, the information in the regulations and policies should be taken as definitive.

If you need further guidance, please contact a member of Student Wellbeing or the Admissions team.

Learning and Teaching

Timetables

Ordinary and standard teaching hours are Monday-Friday, 9am-6pm, with flexibility to extend teaching to 8am - 9pm where necessary (in Berlin, some music courses may be scheduled on a Saturday).

Teaching activities are typically scheduled to take place during the first 12 weeks of each semester. Exceptions apply for those programmes that follow non-standard delivery patterns. Full details will be provided in your timetable which you will receive upon enrolment. For more information, please see the Timetabling Policy.

Classes may also be at different BIMM University campus buildings depending on lecturer and resource availability. Contact hours for students will vary per Faculty. For further information, consult your campus team.

Year Structure

Academic Years at BIMM University are divided into two 15-week Semesters (12 weeks of which are dedicated to teaching). The academic year usually starts late September/early October and runs until May the following year. The exception is the majority of Masters Courses delivered by MetFIlm School (not including MA Screen and Film Production) which following 16-week trimesters. More information can be found in the Academic Calendar. Please see also the relevant Academic Framework for your course:

1. MetFilm Masters courses (not including MA Screen and Film Production)
2. All other courses.

Note: At Performers College, there may be additional rehearsal time for performances, and this will be advised to you well in advance by the college. Depending on your study programme, performance projects can extend until early July. The academic calendar can be found here.

Assessments

Courses delivered at BIMM University will entail assessment of the following types (see following information). The type of assessment used will depend upon the course, and further detail can be provided by campus teams and also in our Student Assessment Handbook.

Practical assessments

Practical assessments ask you to demonstrate a practical skill under exam conditions. These practical skills could include things such as your ability to play your instrument, your ability to perform in an ensemble setting or your ability to produce a recording or operate hardware/software.

The skill being tested will depend on the module and course being taken. Many practical assessments also contain a viva voce where the examiner will ask you questions regarding your assessment and the related subject area.

Written assessments

Many students will be familiar with this type of assessment. Written assessments at BIMM are often used for theory and listening modules and are sat under exam conditions.

Practical coursework

Practical coursework often asks you to demonstrate a practical skill but, unlike practical assessments, you work on the assessment piece in self-directed study time and hand in the final assessment for marking. Examples of this type of assessment include writing a song or mixing a recording.

Multimedia coursework/ Portfolio Assessments

Multimedia coursework contains a mixture of elements some written and some practical. An example of this type of assessment is creating a 3-page newspaper layout containing text and visual elements. On some courses, you may have to do portfolio assessments which you compile a mixture of audio/visual and written elements together. This is usually done using online portfolio software.

Written coursework

Written course work is used in all BIMM University courses and can take several forms:

- Research essays – in these assessments you will be expected to conduct research into the chosen topic. This could include secondary research (reading) or primary research (conducting original research such as focus groups/questionnaires etc.). You will then be required to write an essay based on this research, putting forward clear and concise arguments.
- Reflective essays – in these assessments you are required to reflect on your professional practice or development activities and identify areas for improvement. These essays do require you to engage in adequate research which will depend on what the subject of the reflective essay is.
- Dissertation/ Final year project – most courses have a large final year project which is double weighted. This is usually a combination of detailed research and reflective elements. Most courses require you to undertake an active project as the subject of your dissertation and this project is normally agreed with your lecturer.
- Blog assessments – these assessments require you to submit regular written tasks normally to an online blog which are then combined to form the final assessment submission. These written tasked contain a mixture of reflective and research elements.
- Patchwork Text Assessments – these assessments are constructed from smaller written tasks given to the student throughout the year. The student then combines these smaller written tasks and submits them along with a final piece of writing that links the tasks together. These written tasks could be research or reflection based.
- Case Study – these assessments require you to research and write about a specific entity or section of the industry related to your course. For example, a case study of a record Label would require you to look at how the company works, what has made them successful etc.

In some cases, an assessment may combine two or more of these types of written work.

Presentations

In these assessments, you will be asked to make a planned presentation to an assessor or panel of assessors. Some presentation assignments ask you to reflect on your practice on the course while others are more academically focused and require you to engage in rigorous research.

Learning and Teaching

Teaching

BIMM University encourages its staff to employ a wide range of learning and teaching techniques. We provide training for new staff and many of our lecturers are qualified teachers as well as industry professionals.

Most lessons will be in classes of 10-25 students however this will depend on the number of students that apply for a course and the resources that are available at the BIMM campus you are applying to.

There are some larger lectures for bigger modules which are shared across multiple courses. These classes are delivered in a more traditional university lecture style to large groups of students.

For more detail on the learning and teaching methods BIMM employs please see our Higher Education Strategy.

Self-directed study

All courses at BIMM University have self-directed study hours associated with them. During this time, you are expected to be engaging in appropriate learning activities for your course. This could include practicing your instrument, conducting research, writing assignments and preparing for upcoming classes.

Formative Assessment

BIMM University has a number of mechanisms for formative assessment which allow you to gain feedback before the final exam or coursework deadline.

Many modules have formative assignments built into them. In some cases, these are ungraded and are there purely so you can improve your final submission. Some modules use graded formative assessment, in these cases the formative assessment is only worth a small percentage of your final mark.

In-class activities are also used as an opportunity to provide feedback to students. During lessons, there are often opportunities to receive feedback from peers as well as the lecturers and some lessons are heavily focused toward providing students who perform or present their work with feedback to help them improve.

Students can also take advantage of BIMM University's tutorial system to gain additional feedback. The tutorial system allows you to book 1 to 1 sessions with lecturers. You can use these sessions to gain specific feedback on any aspect of your work.

Work-based Learning

A small number of undergraduate students at BIMM University may have the option to choose a placement module called Working in the Creative Industries as part of their course. This will require you to undertake at least 30 hours of work-based learning. If this option is available to you, you'll see this in your Applicant Course Overview here.

Whatever your chosen path, the Creative Futures team will help you to explore, research and secure a placement, or develop your own entrepreneurial project.

If you choose a placement that is not local, you may incur travel costs. Most internships are unpaid, but you may be able to negotiate travel expenses.

Staff

BIMM University is proud of its long history of employing music industry professionals to teach at all our campuses. We believe that through this practice we provide the best opportunities to our students to learn from lecturers who understand their goals and have the knowledge and experience necessary to help make them a reality.

More information can be found regarding our lecturers on our staff pages:

- BIMM Music Institute
- MetStudios
- Performers College
- MetFIlm School

Unfortunately, we cannot guarantee which lecturer will be teaching on individual modules as this will depend on lecturer availability and when classes are timetabled.

Sometimes lecturers are granted leave to engage in industry activities or professional development activities. This is vital to ensure that our lecturers can give students the most current information, and share recent experiences, within industries that are constantly evolving and expanding into new areas.

Whenever a lecturer goes on leave, whether it is due to industry activities or unavoidable factors such as illness or maternity leave, BIMM University endeavours to ensure that lessons are covered by an industry professional with relevant experience in the subject. Through this practice, we aim to provide high quality learning opportunities throughout your course of study at BIMM University.

Language

All qualifications at BIMM University are taught and assessed in English.

Submission of work

When submitting work digitally it is your responsibility to ensure that files are submitted in the correct file format and can be opened correctly. It is a good idea to test files on different computers to make sure they work. If the file cannot be opened, we will not be able to mark it, and will likely result in a mark of 1 (Fail). Non-submission of an assessment will result in a mark of 0.

Failure of electronic devices is not grounds for a mitigation claim or an academic appeal, so it is important that you back up all of your work and double-check all submissions.

For more information, please refer to the Student Assessment Handbook.

Course Changes

Once you're officially registered, we will do our best to deliver your course as promised. However, we may sometimes make changes, for example in response to student feedback. This may happen when one or more of the following is true:

- The changes are non-material (e.g., module aims or non-assessed learning outcomes)
- The changes are beneficial to students.
- The changes are required because circumstances outside of our control (e.g., a change in the law).

When we are making change to a course, we always consult with your Student Representatives. You are able to express your concerns or any input you would like to have by contacting your Student Representative or by attending the Student Representation Forum, or other feedback opportunities at your Campus.

We will aim to consult with students to inform them of the proposed change and give them time to respond.

Any major or detrimental changes made to the course made between the time the prospectus is released and release of this document will be made clear to applicants. Further details on changes prior to registration as a Student can be found in our Terms and Conditions. Please also see our Course Approval and Modification Policy & Procedure.

Students should also be aware of the Higher Education Strategy, which sets out the strategic aims and principles guiding the University's approach to Learning and Teaching, by which they aim to provide students with the best opportunity to achieve a sustainable career in the creative arts industries.

Freedom of Speech

As a student, you're encouraged to engage openly and respectfully in conversations and debates, even when ideas challenge your beliefs - so long as what you say is lawful, meaning it doesn't cross into hate speech, threats, or harassment. You should familiarise yourself with our Freedom of Speech Policy, and our External Guest Booking Procedure – these set out how events, speaker invitations, and discussions must be handled to ensure everyone's rights are protected.

If you're organising an event or inviting speakers, make sure you follow the proper approval processes, complete any required risk assessments, and stick to the event guidelines in that code. If you notice that someone is being prevented from speaking lawfully, don't be afraid to raise the issue through your university's Freedom of Speech Complaints Scheme.

Above all, respect the principle that speech within the law is protected and must not be silenced or shut down simply because it is controversial or challenging. Your role is to listen, contribute, follow the policy, and help ensure that lawful expression is supported.

Academic Information

Withdrawal

The University has the right to withdraw you from your course if:

- You have poor attendance at lessons, in line with the Higher Education Student Withdrawal Procedure (see the Student Engagement Policy)
- You fail too many assignments and no longer meet the progression requirements (see our Academic Regulations here (undergraduate and postgraduate)
- A fitness to study panel finds that you are unable to continue your studies due to illness, including mental health issues (see the Fitness to Study Policy)
- You are found guilty of academic misconduct (see our Academic Integrity Policy)
- You exceed of the maximum registration period (many courses only allow you to be registered as a student for a maximum of 6 years
- You fail to return after a period of intermission/deferral (see Terms and Conditions -Section 10)
- You fail to pay your tuition fees (see section 8 of the Terms and Conditions)
- If you fail to re-enrol at the beginning of any academic year
- Your visa expires or is withdrawn and you are no longer legally able to study at the BIMM University Campus at which you are currently enrolled (International students only – for further information please see our web pages for international students and the Student Engagement Policy).
- You are found guilty of a serious breach of our regulations at a disciplinary hearing. This could include, but is not limited to:
    - Harassing and bullying behaviour
    - Sexual Misconduct
    - Discriminatory behaviour
    - Assault
    - Threatening/abusive behaviour
    - Drugs/alcohol on BIMM University premises

  For more information please see the Bullying & Harassment Policy & Procedure; Sexual Misconduct Policy; Student Code of Conduct; Student Disciplinary Procedure; Student Social Media Policy and Guidelines and Student Charter.

You may also withdraw yourself from a course of study by contacting student wellbeing, or your Course Leader, who will be able to guide you through the process.

If you are withdrawn from a course:

- You will no longer be allowed to use BIMM University premises.
- You may be liable for any outstanding fees for the year (please see section 9.4 of the Terms and Conditions for more details).
- You will not receive a degree qualification, but may be able to claim a lower-level exit award if you have previously completed one or two years of study successfully and you do not owe the University any outstanding fees.
- For international students only - we will be required by law to inform the relevant immigration authorities that you are no longer a student. This will likely result in your student visa being revoked.

Deferral

You may be allowed to take a break between years while on your course. This period of deferral will initially only be permitted for a maximum of twelve months. Should you subsequently request an

extension of your deferral, this will need to be approved by Academic Services. If approved, the University reserves the right to reassess your case before readmitting you to the course. This will ensure any unforeseen circumstances, such as changes to the course structure, will not hinder successful progression through the remainder of the course.

If you fail to return within the agreed timeframe, you may be withdrawn from your course.

For more information, please see section 2 of the Student Registration and Enrolment Policy.

Progression requirements

In order to progress from one year of a course to another you must meet the progression requirements.

The best way to guarantee you will progress on to the next year is to pass all of your modules.

If you do not pass all your assessments/modules you may be offered retrievals of assessments, compensated credit, a retake of a module, or a retake of the entire year, depending on your personal circumstances and the number of assessments/modules you have failed. The decision will be made by the relevant assessment board, which will apply the progression rules as outlined in the Academic Regulations (undergraduate and postgraduate). It is strongly advised that you read these regulations fully.

It is important to note that if you are awarded a retrieval of an assessment, it will be capped at 40% for undergraduate courses at level, and 50% for postgraduate courses meaning that this is the highest grade you will receive for this assessment. Please note that modules in Level 4 are marked as “pass fail” so if you have a retrieval the outcome will not be capped.

Additionally, there may be requirements that you must meet in order to take certain option modules. If this is the case, you will be told when you come to choosing your option modules.

Award Requirements

In order to receive your degree qualification, you will need to meet certain requirements as set out by the University. Please see also the relevant Academic Framework for your course:

1. MetFilm Masters courses (not including MA Screen and Film Production)
2. All other courses.

The best way to guarantee that you will receive your full qualification is to pass all modules for every year of your qualification. If you fail to meet the award requirements for your full qualification you may receive a lower qualification (such as an Ordinary Degree).

Academic Misconduct

Academic misconduct is defined as any attempt to gain an unfair advantage in assessed work by deception or fraudulent means. This includes, but is not limited to:

- Plagiarism - the practice of taking someone else's work or ideas and passing them off as your own
- Collusion - working together with someone on an assessment that is meant to be an individual effort.

- Using Artificial Intelligence (AI) applications to create work or elements of work without fully attributing their use.
- Personation – having someone else sit an examination for you
- Taking notes into an unseen examination.
- Gaining access to an unseen examination paper in advance of sitting it.
- Fabricating or falsifying research results.

The result of committing academic misconduct varies depending on the severity of the case, but could ultimately lead to you being withdrawn from the course. If you have already received an award, but are then found guilty of misconduct, you may have that award revoked.

For more in-depth information, please refer to our Academic Integrity Policy.

Exceptional Circumstances

If you feel you have been negatively affected by factors outside your control you may be able to gain an extension by making a Mitigation Claim.

A mitigation claim may be made against the following circumstances:

- Late or non-submission of assessment
- Absence from an in-person assessment
- Assessment submitted on time and/or in-person assessment (such as performance) taken on scheduled date – but assessment performance is seriously and unexpectedly impaired.

For more information, please see the Exceptional Circumstances Policy.

Appeals and Complaints

Academic Appeals and Complaints

BIMM University has several distinct procedures and policies for handling different types of complaints and appeals. Information relating to appeals and complaints, including policy and procedure, can be found here: BIMM University Appeals and Complaints

The Student Complaints Procedure covers problems relating to teaching, learning, research and supervision, and to the provision of other services by the University.

The Student Appeals Procedure covers requests for review of a decision made by an Assessment Board regarding student assessment, progression or award, as well as the outcome of procedures. The below is an indicative list of decisions against which you can appeal:

- A particular assessment result (this can include a penalty for late submission, or failure to submit a piece of work, or mitigation which was unknown to the Assessment Board at the time of your assessment)
- If you fail your year of study, and you have been told you need to either repeat the year, or that you need to withdraw from the University.

Your appeal will only be considered if you meet one of the grounds for appeal, these will be slightly different depending on what you are appealing against. The grounds for appeal can be found in the Student Appeals Procedure.

Help and Guidance

If you are considering making an appeal or complaint, you are **strongly advised** to talk to one of the below figures at your Campus. They can advise you on how to deal with your appeal/complaint, help to resolve it informally and, if necessary, support you in the process of making a formal appeal/complaint:

- Student Wellbeing Advisor.
- Your Course Leader / Head of School.
- The Student Wellbeing Manager.
- The Campus Dean.
- One of your Student Representatives.

Complaints about staff

The Bullying & Harassment Policy & Procedure and the Sexual Misconduct Policy & Procedure cover complaints concerning the inappropriate behaviour (or allegations of behaviour) of other students and University staff. Complaints about staff which do not fall under either policy or procedure may need to be referred to the University's People Team. Please discuss any such cases with a member of staff on campus.

Procedural Appeals

There is a right of appeal following the outcome of the Student Disciplinary Procedure, and also the outcome of the Criminal Convictions & Charges Panel, or Fitness to Study Procedure. Information on how to appeal these decisions can be found in the Student Appeals Procedure.

Further information on academic appeals and other appeals and complaints can be found on the Appeals and Complaints pages of our website.

If you have tried to resolve your complaint or appeal informally and are still dissatisfied, you may use the forms available here to raise a formal complaint.

Applicant Complaints and Appeals

Finally, there are separate complaints and appeals procedures for applicants. Information about these procedures can be found on the Appeals and Complaints pages of our website. In these cases, a complaint is defined as a concern about an aspect of the admission process, which is not necessarily connected to the selection decision. If, following receipt of feedback, an applicant feels that an error has occurred, they have the right to request a formal review of the selection decision on one of the following grounds:

- Pertinent information was missing from the original application.
- There has been a misinterpretation of information or data contained within the original application.
- There was a procedural anomaly in the handling of the application.

It is important that all forms of complaint and appeal are submitted in a timely fashion. The timings for each form of complaint and appeal can be found via the above links. Late applications are unlikely to be considered unless you can provide sufficient evidence of mitigating circumstances.

Harassment and Sexual Misconduct

As a student at BIMM University, you need to understand our single comprehensive source of information - this means you will be clearly told, at the start of each year and during induction, about what harassment and sexual misconduct are and how we handle them. You're required to complete training covering this material, so you know how to identify inappropriate behaviour and how to access help. You should also familiarise yourself with the policies and procedures for reporting incidents, understanding the process, support available, and what happens at each stage. If you experience sexual misconduct or harassment, or know anyone who has, you should know how to seek appropriate academic or emotional support.

Further information can be found here: Harassment and Sexual Misconduct | BIMM University

Financial Information

Course fees

Fees are broken down into two categories - '**home'** and 'overseas'. To be considered a **home** fee payer an applicant needs to be settled in the UK on the first day of the first academic year of their course and must also have been 'ordinarily resident' in the UK for the three years before that date. This includes the Channel Islands and the Isle of Man (the British Isles, but outside the UK).

Others who can be considered as "home fee payers":

- European Economic Area (EEA) and Swiss nationals, and their family members, who have been granted settled or pre-settled status under the EU Settlement Scheme. Generally, this means those who were living in the UK by 31 December 2020 and have continued to live in the UK.
- UK nationals and their family members living in the EEA or Switzerland will generally be eligible for home fee status and full student support, if they meet the following conditions:
  - they have lived in the EEA, Switzerland, the UK, or Gibraltar for at least the last three years.
  - they were living in the EEA or Switzerland on 31 December 2020.
  - they have lived continuously in the EEA, Switzerland, the UK, or Gibraltar between 31 December 2020 and the start of their course.

Students from other countries are classified as '**Overseas'** students. Exceptions include students temporarily outside the UK, those with UK Government refugee status and migrant workers.

European nationals living in the UK

European Economic Area (EEA) and Swiss nationals, and their family members, who have been granted settled or pre-settled status under the EU Settlement Scheme will be eligible for home fee status and student support on broadly the same basis as before Brexit. Generally, this means those who were living in the UK by 31 December 2020 and have continued to live in the UK.

UK nationals living in Europe

For courses starting between 1 August 2021 and 1 January 2028, UK nationals and their family members living in the EEA or Switzerland will generally be eligible for home fee status and full student support, if they meet the following conditions:

- they have lived in the EEA, Switzerland, the UK, or Gibraltar for at least the last three years.
- they were living in the EEA or Switzerland on 31 December 2020.
- they have lived continuously in the EEA, Switzerland, the UK, or Gibraltar between 31 December 2020 and the start of their course.

Fees and Finance

Your course fees are outlined in your offer letter, which forms part of the offer pack.

You must pay your tuition fees in accordance with your terms and conditions otherwise you will lose your place on your course.

Payment can be paid via debit/credit card at www.bimm.co.uk/pay.

Any queries related to finance can be directed towards Financeenquiries@bimm.co.uk.

For further information, including details of support and payment plans, please see the Fees and Finance section of our website.

Discounts for September 2026 Entry

This section details all available discounts for new students entering in September 2026.

EU, EAA, Switzerland (including UK into Berlin)

An automatic discount will apply to all applicants with a valid passport from these countries as detailed in the table below.

Discount level

		UK	**Berlin**
Music	Undergraduate and CertHE	£6,000	€5,000
	Postgraduate	£6,000	€5,000
Film	Undergraduate	£6,000	€5,000
	MA Screen and Film Production	£5,000	€5,000
	Other postgraduate	£2,000	€2,000
Performing Arts	Undergraduate and CertHE	£6,000	
	Postgraduate	£5,000	
Creative Tech	Undergraduate	£6,000	€5,000
	CertHE	£6,000	€2,000

*3yr undergraduate courses only

There are no EU, EAA, Switzerland discounts available for 2 year accelerated film undergraduate courses.

Early Acceptance Discount

Other International students will be eligible for a discount of £2,000 (UK entry) or €2,000 (Berlin entry) provided that the required deposit for September 2026 is received by Monday 15th June 2026.

Creative Futures Discount

A discount of £1,000 (UK entry) or €1,000 (Berlin entry) is available for any student who has successfully completed their undergraduate degree at BIMM University and subsequently enrols on a postgraduate course.

All discounts are mutually exclusive. Any tuition fee discounts offered are conditional upon full compliance with the University's terms and conditions relating to fee payment, please see the terms and conditions for details.

Additional Costs

In addition to fees and living costs, students should be aware that they may be expected to have certain equipment in order to successfully complete their courses. You should consult the relevant Equipment Guide prior to commencing your course and consider the additional costs such equipment may represent:

- BIMM Music Institute
- Creative Technologies
- Performers College
- MetFilm School

Most BIMM University campuses provide a limited number of rehearsal rooms, and free access to rehearsal facilities in local venues, unfortunately these can become fully booked at peak times and, at some campuses, are not available outside BIMM University campus opening hours. Depending on when you want to rehearse and the frequency with which you want to rehearse you may need to pay for private rehearsal space.

Disability Access

Campus	Accessible?	Exceptions:
Berlin	All teaching buildings at Berlin Campus are wheelchair accessible.	None*
Birmingham:	Birmingham campus is fully wheelchair accessible.	None*
Brighton:	Most buildings at Brighton campus are fully wheelchair accessible, including Performers College, MetFilm School, MetStudios and BIMM Music Institute's "BIMM West building, 38-42 Brunswick Street West.	BIMM Music Institute - "BIMM North" and "BIMM East" buildings are not currently wheelchair accessible - this mainly affects Music Production courses. If you require wheelchair access, every effort will

		be made to arrange different rooms that are accessible. * MetStudios (London Road) is only accessible via a Chair lift from street level.
Bristol:	Bristol Campus is fully accessible for wheelchair users. There is a wheelchair accessible lift into the main building and all floors are connected with lift access. Emergency evacuation chairs are provided.	None*
Dublin:	Both music building at The Coombe and Francis Street are Wheelchair accessible.	None*
Essex:	Performers College Essex is partially accessible for wheelchair users. The building contains a lift, disabled toilet facilities and a hearing loop.	
Leeds:	Leeds Campus is fully accessible for wheelchair users.	None*
London:	Most teaching buildings at London Campus are wheelchair accessible, including MetFilm School and Barclay House (BIMM Music Institute).	BIMM Music Institute's second building offers full access to the student café – however, a small number of tutorial and lecture rooms under the café are not wheelchair accessible. If you require wheelchair access, every effort will be made to arrange different rooms that are accessible.* MetFilm London teaching buildings are all wheelchair accessible. Access to Stage 5 requires support via a different route to access from the rear of the stage.
Manchester:	Most teaching buildings at Manchester campus are fully accessible for wheelchair users, this includes BIMM Music Institute and MetFIlm School.	Performers College Manchester is only partly accessible to wheelchair users. • The Theatre stage is not accessible, but the seating area is. • The two upper dance studios and the female changing rooms are not accessible to wheelchair users. • There is no on-site car parking, adult changing facilities or hoists available. • The lift services the ground floor and the first two floors. The third floor therefore does not have lift access. Teaching in these rooms is not accessible but if you require wheelchair access, every effort will be made to arrange different rooms that are accessible – this may include travel to an external venue.

Further information can be found by contacting the relevant student support team for your campus:

- Berlin: learningsupportberlin@bimm-institute.de
- Birmingham: learningsupportbirmingham@bimm.co.uk
- Brighton: learningsupportbrighton@bimm.co.uk
- Bristol: learningsupportbristol@bimm.co.uk
- Dublin: learningsupportdublin@bimm.ie
- Essex: learnersupportesx@performerscollege.co.uk
- Leeds: learningsupportleeds@metfilm.ac.uk
- London: learningsupportlondon@bimm.co.uk
- Manchester: learningsupportmanchester@bimm.co.uk

Accommodation and Living Costs

Information about accommodation and living costs at each school can be found on our websites:

- BIMM Music Institute: https://www.bimm.ac.uk/accommodation/
- Performers College: https://performerscollege.co.uk/accommodation/
- MetStudios: https://www.metstudios.co.uk/accommodation/
- MetFilm School: https://www.metfilmschool.ac.uk/accommodation/

Alternatively, please contact the Admissions Team:

- email: admissions@bimm.ac.uk
- Tel: 01273 840 346

Conclusion

As noted in the Introduction, this document is designed to provide an overview of some of the important regulations which govern your time at the University, and to signpost you to the definitive versions of these regulations and policies. It is not a substitute for reading these regulations in full. We wish you all the best in your future studies.