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Identify Checks and Proof of your Right to Study in the UK
Required Documentation – BIMM University

You'll need to ensure you send us clear scanned copies of original documents for registration for the course. It is your responsibility to provide documentation that proves you have the right to study on the BIMM University course in the UK, failure to do so may mean you are unable to start or continue your course.

UK or Irish nationals

Identity Document Required	UK Immigration documents required (all documents must be originals unless specified)
British, UK or Irish Citizen passport or Irish passport card or a UK Citizen card with the pass mark or; **If you were born inside the UK/Ireland and are a British national but don't have a British, UK or Irish passport**, we will require **two** documents from the following list: • Birth or adoption certificate issued in the UK, Channel Islands, Isle of Man or Ireland including name of parent(s) • Current UK driving licence • Student Loans Company tuition fee loan confirmation (electronic/good quality paper copy accepted) • Disclosure and Barring Service Certificate* • Benefits paperwork issued by HMRC, Job Centre Plus or a UK local authority* *dated within the last 3 months **If you are a British or Irish national but were <u>not</u> born in the UK or Ireland**, you must provide your British Citizen, UK or Irish passport. No alternative documents can be accepted.	No additional documents required unless you were born outside the UK/Ireland, in which case you'll need to provide a **British/Irish passport or proof of your British Citizenship.** Note: If you have a British National Overseas (BNO); British Overseas Territories Citizen or British Overseas Citizen passport you'll need a visa or other immigration status documents, read the section for those from outside the UK/Ireland. If you have Indefinite leave to enter or remain or settlement and have not been granted British Citizenship, we will require evidence of your UK immigration status, please see the relevant section below.

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Nationals of other countries (non-UK/Irish Nationals)

Your UK Immigration Status	Identity Documents	UK Immigration documents required (all documents must be originals unless specified)
EU Settlement Scheme **Settled or Pre-settled status**	Valid EEA/Swiss passport or nationality identity card (that you used to enter the UK)	**If you have been issued with digital immigration status/e:visa:** ○ You'll need to provide us with a share code that you can obtain via the government website: https://www.gov.uk/view-prove-immigration-status Please note: we cannot accept the right to work or right to rent share code. **If you have been issued with a physical Biometric Residence Permit (BRP) card** (usually applies to those who do not have a biometric passport)**:** ○ You will need to bring the BRP (Front and Back) **If you have an application pending:** ○ You will need to submit a copy of your Certificate of Application confirming you have applied and have right to study in the UK, whilst awaiting the outcome.
Student Visa **BIMM University Sponsor Licence Number: BGJ8NM121**	Valid Passport If your passport is with the Home Office, because you made your student visa application in the UK, we'll accept a good quality colour photograph/photocopy.	You will need to provide your UK address and contact details whilst completing your registration form. **EEA/Swiss nationals with digital immigration status/e:visa:** ○ You'll need to provide us with a share code that you can obtain via the government website: https://www.gov.uk/view-prove-immigration-status Please note: we cannot accept the right to work or right to rent share code and; ○ Airline ticket/booking pass proving you arrived in the UK on or after the date your Student visa is valid from or date of entry stamp in your passport.

		Other nationals who applied overseas: ○ Stamped Entry Clearance vignette (sticker in your passport) and if you have been granted a share code for your eVisa; ○ Airline ticket/booking pass proving you arrived in the UK on or after the valid from date on your EC vignette (electronic or paper) and; ○ Biometric Residence Permit (Front and back), valid for the duration of your course (you'll collect this when you arrive in the UK) **Students who are nationals of:** Australia, Canada, Iceland, Japan, Liechtenstein, New Zealand, Norway, Singapore, South Korea, Switzerland or the USA AND use an e-gate to enter the UK you'll need to show us your airline ticket/booking to prove the date that you entered the UK. **If you were granted entry at the UK Border:** If you entered the UK via an e-gate you'll need to show us your airline ticket/booking proving date you arrived in the UK. **You cannot use an EU, EEA or Swiss national ID card to enter the UK unless you:** ○ have settled or pre-settled status under the EU Settlement Scheme, or Jersey, Guernsey or the Isle of Man's settlement schemes; or ○ have an EU Settlement Scheme family permit, or the equivalent from Jersey, Guernsey or the Isle of Man. **If you applied in the UK:** ○ Biometric Residence Permit or eVisa share code, valid for the duration of your course (this will be sent to your UK address) or, if you haven't received your BRP yet we will require the following: - Original or copy of previous Biometric Residence Permit and;

		- A complete copy of your application form showing fee paid, date submitted to the Home Office (must be before your last leave expired) and BIMM University as your sponsor and; - A copy of all documents submitted in support of your application Note: If you haven't applied yet or have a partially completed application, you won't be able to study with us.
Other types of limited leave to enter or remain I.E Skilled Worker/ Dependants	Valid Passport	**EEA/Swiss nationals with digital immigration status/e:visa:** ○ You'll need to provide us with a share code that you can obtain via the government website: https://www.gov.uk/view-prove-immigration-status Please note: we cannot accept the right to work share code. **If you applied overseas:** ○ Stamped Entry Clearance vignette (sticker in your passport) and; ○ Airline ticket/booking proving you arrived in the UK on or after the valid from date on your EC vignette (electronic or paper version) and; ○ Biometric Residence Permit (you'll collect your BRP when you arrive in the UK) or eVisa share code **If you applied in the UK:** ○ Biometric Residence Permit or eVisa share code (this will be sent to your UK address) or, if you haven't received it yet we will require the following: - Original or copy of Biometric Residence Permit and; - A complete copy of your application form showing fee paid and date submitted to the Home Office (must be before your last leave expired) Note: although you may be able to study with us it is important that you maintain your immigration status and do not breach your conditions. If your leave expires before the end date of your course, you will need to extend it by the expiry date and register at your own risk.

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British National (Overseas) visa – Hong Kong	Valid Passport	You will be given digital immigration status/e:visa and will need to provide us with: ○ a share code that you can obtain via the government website: https://www.gov.uk/view-prove-immigration-status Please note: we cannot accept the right to work or right to rent share code.
British National Overseas or; **British Overseas Territories Citizen or; British Overseas Citizen with a Certificate of Entitlement**	Valid Passport	Check the Home Office website to see if you need UK immigration permission to study with us. If your parents were born in the UK, you may automatically be a British citizen or be entitled to apply but we'll need to see a valid document to prove your immigration status. ○ Certificate of Entitlement to study in the UK ○ If you have another type of immigration permission, see the relevant category in this table.
Indefinite Leave or Permission to Enter or; **Indefinite Leave or Permission to Remain or;** **Settlement in the UK (for EU Settlement see above) or;** **Refugee status**	Valid Passport For Refugees, a Refugee travel document or other photographic ID, if you don't have a passport.	You will need to provide us with: ○ Vignette (sticker in your passport, which needs to be stamped if used to enter the UK) or; ○ Biometric Residence Permit (Front and Back), eVisa share code. If you don't have either of these documents, a letter from the Home Office confirming the grant of your leave or that you have a pending valid application. Note: A refugee convention travel document is not evidence of UK immigration status.
Applied for British Citizenship	Valid Passport	**If you applied overseas:** You will need to bring your Certificate of British Citizenship which will be issued after you've attended the ceremony or your UK/British Citizen Passport. **If you applied in the UK:** We'll need evidence of your current UK Immigration status, for instance, Indefinite Leave to Remain (see relevant section) and;

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		○ a letter/email from the Home Office confirming your citizenship application was submitted and is pending. You'll need to let us know when you've received the outcome to your application, and we'll change your nationality to British on your student record.
I'm applying for further leave to remain/permission to stay in the UK **(not Student route)**	Valid Passport or If your passport is with the Home Office, because you made your student visa application in the UK, we'll accept a good quality colour copy.	You will need to provide us with: ○ Biometric Residence Permit (Front and Back), eVisa share code or good quality colour copy; Letter/email from the Home Office confirming when your application was submitted.
This is not an exhaustive list of immigration types as there are many. **If you are unsure, please send a copy of your passport, BRP if you have one and, any letters you may have from the Home Office to immigration@bimm.co.uk**		

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Frequently Asked Questions

I have dual nationality, European and elsewhere, do I need a visa?	If you entered the UK before 31st December 2020, you should have applied for settlement in the UK. If you entered the UK on or after the 1st January 2021, you will need immigration permission to study in the UK.
I was born outside of the UK and I have settled status, but can't find the evidence.	If you cannot locate your documents to prove your settled status and have been unable to access this from the Home Office within a reasonable time, we may be able to check your immigration status. You will need to contact our Immigration & Compliance Team. You won't be able to study with us until we receive confirmation that you have immigration permission that allows you to study with us and we must receive this before the University's latest deadline for registration for the academic year.
I have dual nationality, UK and elsewhere, what evidence do I need to provide?	Please refer to UK or Ireland Nationals table above. Please note these are only the requirements of evidence for proof of right to study in the UK and there are separate requirements for determining your fee status.
I have a Student Route Visa for another University in the UK, can I just use the same visa & CAS for BIMM University?	You will not be able to use the same CAS & Visa for BIMM University that you have been granted for study elsewhere. You will require a new CAS from BIMM University as a sponsor and will be required to apply for a new visa. There are additional requirements for documents and review of your application by the International Admissions team, please contact them to request more information.

Important Contact Information:

Immigration and Compliance Team	Email:	immigration@bimm.ac.uk	Phone:	44 (0) 1273 840 346
UK Admissions Team	Email:	admissions@bimm.ac.uk	Phone:	44 (0) 1273 840 346
International Admissions Team	Email:	international@bimm.ac.uk	Phone:	44 (0) 1273 840 346
BIMM University Finance Team	Email:	financeenquiries@bimm.ac.uk	Phone:	44 (0) 3442 646 666